

MENTOR LEVEL REQUIREMENTS CHECKLIST

*For your own record keeping, place a check by the items as you complete each one.
For end-of-year email return..... type "yes" by each completed item.*

When all items have been checked/marked yes, you will have completed the requirements for this level and you will be invited to move to the next level.

Name _____

Date _____

ATTENDANCE at MLP Workshops ...or...Makeups for missed workshop

_____MLP1

_____MLP1

_____MLP2

_____MLP2

_____MLP3

_____MLP3

_____MLP4

_____MLP4

ATTENDANCE at AOI for leadership internship_____

Homeplay Recordings completed and given to *mentoring person* and *Mary*.

_____HP1 Recording

_____HP2 Recording

_____HP3 Recording

Written Progress Summary completed and emailed to *mentoring person*, *Mary* and *Julie*.

_____HP1 Progress Summary

_____HP2 Progress Summary

_____HP3 Progress Summary

-OVER-

Written Homplay Feedbacks to your mentee(s) completed and given to mentee(s), and emailed to Mary and Julie.

How many mentees do you have? _____

Place as many checks (or 'yes') for each HP feedback as you have mentees, i.e., 2 mentees, would mean 2 checks (or 2 'yes') on each HP line.

Add any information, explanation or description you feel is necessary.

_____HP1 Feedback

_____HP2 Feedback

_____HP3 Feedback

Written Summary of your **mentee contacts** emailed to Julie and Mary.

Add any information, explanation or description you feel is necessary.

_____ completed _____Date emailed

Gathering for the public completed (including written plan and descriptive Gathering write-up **emailed to Mary and Julie**)

_____ the written plan _____Date plan was sent

_____ the Gathering _____Date of event

_____ the descriptive write-up of the Gathering _____Date sent

Your year-end self evaluation completed and **emailed to Julie, Mary and David and to your mentoring person.** Add any information, explanation or description you feel is necessary.

_____ date emailed

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The year-end evaluation for your mentee(s) completed and sent/given to your mentee(s), and **emailed to Julie, Mary and David.**

How many mentees do you have? _____

Place as many checks (or 'yes') as you have mentees, i.e., 2 mentees, would mean 2 checks (or 'yes'). Add any additional needed information.

_____ date emailed to Julie, Mary and David.

_____ date given/sent to mentee(s)

Your Community Service Report (found on the MLP forms CD) completed and emailed to Julie. If you are not sure, give your best estimate.

_____ date emailed

_____ total number of hours volunteered this year

_____ total number of hours volunteered in all years in MLP to date (when you have completed 20 hours at any point in the 4 years/levels, your commitment is complete)

Readings (strongly recommended). These readings are intended to enrich your experience and stir your own thoughts.

Please check off what you have read . This will help us assess the impact that these readings might have. Please offer any comments as well.

Return to Child Readings:

The Ethics of Caring:

_____pp 72-84

_____completed the reading

_____pp 85-96

Drum Circle Spirit: _____

_____ Chapters 11,12& 13

_____ Chapters 7 & 8

_____ Chapters 9, 10 & 14

-over-

Record of your **contacts** with your mentoring person. (strongly recommended...this will help all of us get an overview of the mentor/mentee relationship)

_____Date	_____Date	_____Date	_____Date
_____Date	_____Date	_____Date	_____Date
_____Date	_____Date	_____Date	_____Date
_____Date	_____Date	_____Date	_____Date
_____Date	_____Date	_____Date	_____Date

Record of your **contacts** with your MENTEES (add the mentee's initials). (strongly recommended...this will help all of us get an overview of the mentor/mentee relationship)

_____Date	_____Date	_____Date	_____Date
_____Date	_____Date	_____Date	_____Date
_____Date	_____Date	_____Date	_____Date
_____Date	_____Date	_____Date	_____Date
_____Date	_____Date	_____Date	_____Date

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Please list any Electives that you had led (leading electives is optional) during your Mentor year.

Please list the ‘Create Your Own Practice’ and ‘Create You Own Homeplay’ topics that you did for you Homeplays this year.

Create Your Own Practice activity for:

HP1 _____

HP2 _____

HP3 _____

Create Your Own Homeplay activity for:

HP1 Recording _____

HP2 Recording _____

HP3 Recording _____

