

# LEADER LEVEL REQUIREMENTS CHECKLIST

*For your own record keeping, place a check by the items as you complete each one.  
For end-of-year email return, type "yes" by each completed item.*

*When all items have been checked/marked yes, you will have completed the requirements for this level and you will be invited to move to the next level.*

Name \_\_\_\_\_

## ATTENDANCE at MLP Workshops ...or...Makeups for missed workshop

\_\_\_\_\_MLP1

\_\_\_\_\_MLP1

\_\_\_\_\_MLP2

\_\_\_\_\_MLP2

\_\_\_\_\_MLP3

\_\_\_\_\_MLP3

\_\_\_\_\_MLP4

\_\_\_\_\_MLP4

## Homeplay Recordings (strongly recommended) completed and exchanged with another Leader.

\_\_\_\_\_HP1 Recording exchanged with \_\_\_\_\_(person's name)

\_\_\_\_\_HP2 Recording exchanged with \_\_\_\_\_(person's name)

\_\_\_\_\_HP3 Recording exchanged with \_\_\_\_\_(person's name)

## Written Homplay Feedbacks to your mentee(s) completed and given to mentee(s), emailed to Mary and Julie.

**How many mentees do you have?** \_\_\_\_\_

Place as many checks (or 'yes') for each HP feedback as you have mentees, i.e., 2 mentees, would mean 2 checks (or 2 yes')

\_\_\_\_\_HP1 Feedback

\_\_\_\_\_HP2 Feedback

\_\_\_\_\_HP3 Feedback

-OVER-

**Written Summary** of your **mentee contacts** emailed to Julie and Mary.

\_\_\_\_\_Date emailed

**Record** of your **contacts** with your MENTEES (add the mentee’s initials).  
(strongly recommended...this will help all of us get an overview of the mentor/mentee relationship)

_____Date	_____Date	_____Date	_____Date
_____Date	_____Date	_____Date	_____Date
_____Date	_____Date	_____Date	_____Date
_____Date	_____Date	_____Date	_____Date
_____Date	_____Date	_____Date	_____Date

**Your Workshop Flyer**, printed copy given to Julie to place into MfP Collection.

\_\_\_\_\_ completed

**18 Hours of your own Workshop Facilitation outside of MfP events**

\_\_\_\_\_ completed      \_\_\_\_\_ workshop record emailed to Julie

**Written reports on each of your workshops** emailed to Julie.

\_\_\_\_\_ completed      \_\_\_\_\_Date emailed

**Your video excerpt** presented at one of the MLP weekends during this year.

\_\_\_\_\_Date emailed

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**Your Biography** of 200 words or less emailed to Julie AND the MfP office.

\_\_\_\_\_Date emailed

**Your Teaching Style** written description of approximately 50 words emailed to Julie AND the MfP office.

\_\_\_\_\_Date emailed

**Your photo** (headshot, jpeg format) emailed to Julie AND the MfP office.

\_\_\_\_\_Date emailed

**Leading 2 Electives at MLP4**

\_\_\_\_\_Title of Elective #1

\_\_\_\_\_Title of Elective #2

Titles of Other Electives led during the year (if any)

\_\_\_\_\_

\_\_\_\_\_

**Your year-end self evaluation** completed and emailed to Julie, Mary and David.

\_\_\_\_\_ date emailed

-OVER-

**The year-end evaluation for your mentee(s) completed and given to your mentee(s), emailed to Julie, Mary and David.**

**How may mentees do you have? \_\_\_\_\_**

Place as many checks (or yes') as you have mentees, i.e., 2 mentees, would mean 2 checks (or yes')

\_\_\_\_\_ date emailed to Julie, Mary and David.

\_\_\_\_\_ date given/sent to mentee(s)

**Your Community Service Report** completed and emailed to Julie.

\_\_\_\_\_ date emailed

\_\_\_\_\_ total number of hours volunteered this year

\_\_\_\_\_ total number of hours volunteered in all years in MLP to date when you have completed 20 hours at any point in the 4 years/levels, your commitment is complete)

**Readings ( strongly recommended ).** These readings are intended to enrich your experience and stir your own thoughts.

**Please check off what you have read . This will help us assess the impact that these readings might have. Please offer any comments as well.**

**Return to Child Readings:**

\_\_\_\_\_pp 68, \_\_\_\_\_69, \_\_\_\_\_72, \_\_\_\_\_74, \_\_\_\_\_79, \_\_\_\_\_81

\_\_\_\_\_pp 85 – 96 , \_\_\_\_\_98, \_\_\_\_\_109

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**Please list the ‘Create Your Own Practice’ and ‘Create You Own Homeplay’ topics that you did for you Homeplays this year.**

Create Your Own Practice activity for:

HP1 \_\_\_\_\_

HP2 \_\_\_\_\_

HP3 \_\_\_\_\_

Create Your Own Homeplay activity for:

HP1 Recording \_\_\_\_\_

HP2 Recording \_\_\_\_\_

HP3 Recording \_\_\_\_\_

